

Uinta County School District No. 4

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Jeffrey M. Newton
Superintendent

From: Jeff Newton
Date: October 5, 2016
Re: School Closure Information

Below you will find the procedures that Uinta County School District Four will follow in the event there is a need for emergency school closure due to adverse weather conditions.

Emergency closure information will be communicated via the **Code Red Emergency Notification System** and the radio stations listed below. Please check with your child's school to update your telephone numbers for the Code Red Emergency Notification System. Additionally, each building should have procedures developed to assist in the notification of employees regarding the status of school closures.

KQSW 96.5 FM Rock Springs, WY
KMER 950 AM Kemmerer, WY
KMER 107.3 FM Kemmerer, WY
KEVA 1240 AM Evanston, WY

Option 1 Full Closure: When this option is implemented, students and staff members are not required to attend school. This day will be made up on a date to be decided at a later time after consulting with the Wyoming Department of Education.

Option 2 Late Start Time: When this option is utilized, school officials will work with the Uinta County Road Department and district transportation personnel to determine if students and staff members can travel safely to their school sites. School will begin at **10:00 a.m.** If it is determined that safe travel cannot be established by 10:00 a.m., the district will close school for the entire day. In some instances certain students or staff members may not be able to gain access to their school sites. The district will communicate with individual families when it is apparent that they may not be transported to school because of drifting snow or other weather conditions. Staff members will be provided substitutes if these same conditions exist for them. Food services will be in operation on these late start dates.

Option 3 Early Dismissal: When the weather conditions begin to deteriorate after students have already arrived at a school site, the district will communicate with the Uinta County Road Department and district transportation personnel to determine if the road conditions necessitate the early release of students. Students will be transported as safely as possible with all necessary precautions considered. Staff members will be released only after all students have left the building site. Food service for students and staff will depend on the time that the decision to close the schools is announced.

Please contact your building principals if you have further questions regarding these procedures

